How to Register with Kansas.Okta

Revised 2/2/2021

1. Create an Account
2. Email Verification
3. Multi-Factor Authentication
4. Finish Multi-Factor Authentication
5. Identity Verification

When you are ready to log back in to apply for Unemployment benefits go to **GetKansasBenefits.gov** and click on "**Login**". You will be navigated to **kansas.okta.com** which is the site with masked people in the background.
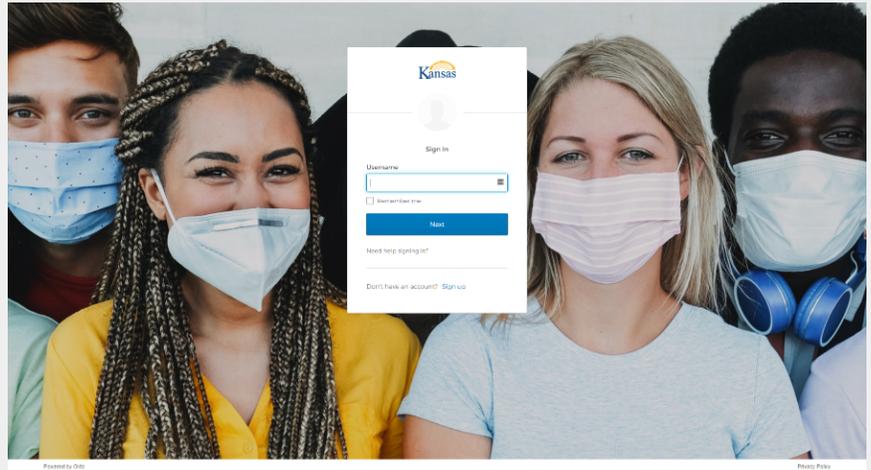
BENEFITS LOGIN

Important Information:

Login and registration are required for utilizing the online unemployment insurance benefits system. You may use this service to file an initial claim, continue an existing claim or check the status of an existing unemployment insurance claim.

LOGIN

Hours of Service:
Sunday from noon to Monday at 9:15 p.m.
Tuesday through Friday from 7 a.m. to 9:15 p.m.
Saturday from 7 a.m. to Sunday at 5 a.m.

Sign up

The first time you enter here you need to set up your account. You will need to click "**Don't have an account? Sign up.**"

Once registration is complete, you will log into your benefits account using this login screen.

Kansas

Sign In

Username

☐ Remember me

Next

Need help signing in?

Don't have an account? Sign up

① Create Account

⚠️ Items in red cannot be changed once submitted, so it is critical claimants enter these correctly at this stage and do not forget what they have entered!

It will prompt you to Create Account. Please fill in the following information:

- Email – Is required to create your account. Please note each account requires a unique email address.
- Password
  - At least 8 character(s)
  - At least 1 number(s)
  - At Least 1 symbol(s)
  - At least 1 lowercase letter(s)
  - At least 1 uppercase letter(s)
  - Does not contain part of username
  - Does not contain "First name"
  - Does not contain "Last name"
- First name – Is required to use your legal first name
- Last name
- Middle initial (optional)
- Display name (options, if they have a preferred name)
- Primary phone
- Street address
- City
- State
- Zip code
- Social Security Number (9 Digits)
- Date of Birth (mm/dd/yyyy)
- Security Word
- PIN Number – Create a 4-digit number. It cannot be all 0's or 9"s

Kansas

Create Account

Email *

🔒 Password *

First name *

Last name *

Middle Initial

Display name

Primary phone *

Street address *

City *

State *

Zip code *

Social Security Number(9 Digits) *

Date of Birth(mm/dd/yyyy) *

~~Mothers Maiden Name *~~ **Security Word**

Pin Number *

* indicates required field

Register

(2) Email Verification

After you register, a "**Verification email**" will be sent to your registered email address. The email will be from "**KDOL Benefits**". Click once on the "**Activate Account**" button in the email.

Two actions will render the link expired:
1. **Clicking the button more than once.**
2. **Forwarding the email.**

If you do not receive an email within the next 5 minutes, please check your spam folder.
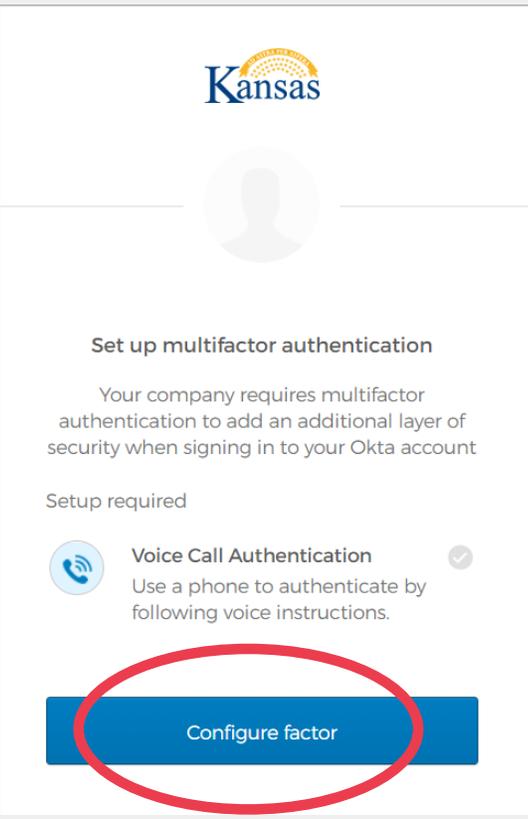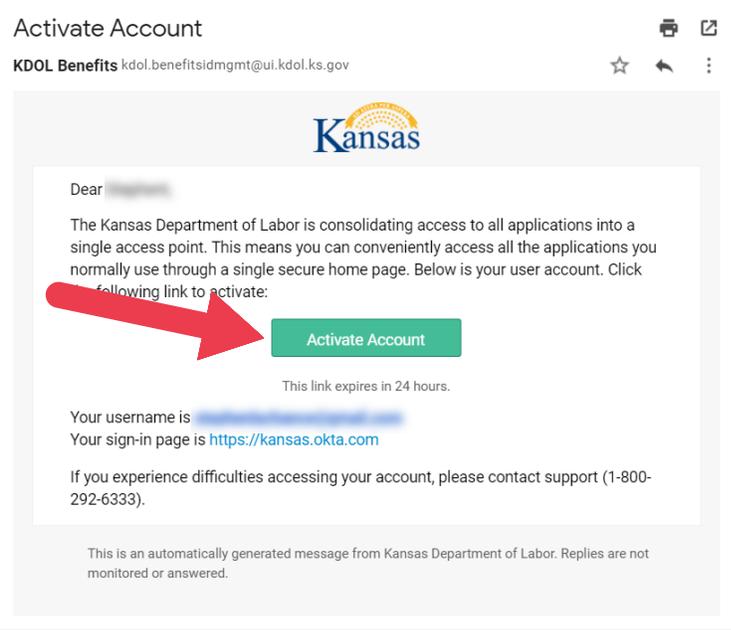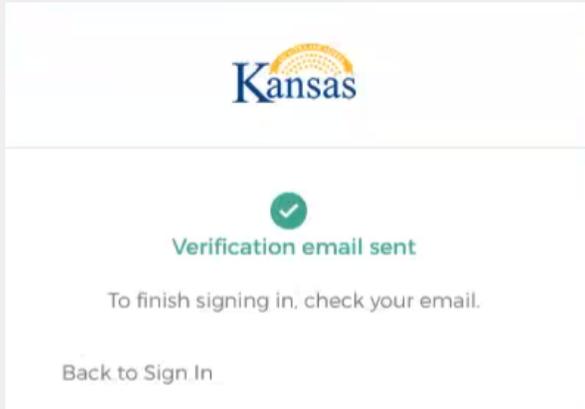
(3) Multi-Factor Authentication (MFA)

You will have to set up a multi-factor authentication (MFA). This adds an additional layer of security to your account and requires you to enter a code, received via phone call, email or text, for verification. MFA protects you from fraudsters and identity thieves who may try to access your account and personal data.

After you activate your account, it will prompt you to configure at least one authentication factor.

Click the blue "**Configure Factor**" button.

④ Finish Multi-Factor Authentication (MFA)
- Select your MFA preferences

Voice Call (required)

- Enter preferred phone number to receive voice calls (mobile phone recommended)
- Click the blue **Call** button
- Wait for the system to call the phone number entered with an audible "voiced" code
- Answer the call
- Enter the code provided over the call to confirm
- Click the blue **Verify** button

SMS (optional)

- Enter mobile phone number
- Click the blue **Send** code button
- Wait for the system to send an SMS text message to the mobile phone number entered
- Enter the code provided to confirm
- Click the blue **Verify** button

Email (optional)

Having just verified email as part of the account activation process, simply click the **Send me the code** button, then check email for the code and enter it the same way as above.

⑤ Identity Verification

After setting up MFA, you may be prompted to complete a brief questionnaire provided by LexisNexis to further verify identity.

- Click the blue **Verify ≫** button
- Answer the multiple choice questions (questions and answer choices are personalized for the claimant)
- Click the gray **Verify** button to complete

LexisNexis Help Desk
 - What happens if you fail OR have questions?

If you fail the questionnaire, you will be instructed to contact the LexisNexis Help Desk at 1-800-343-2778.

You will work with an agent who will ask similar questions to verify identity.

You are now registered!

Claimant Dashboard

With account registration now complete, you will arrive at the dashboard page. This will be your log in page going forward for **Get Kansas Benefits (GKB)** and **Pandemic Unemployment Assistance (PUA)**:

- GetKansasBenefits.gov for all non-PUA claims
  and
- PUA.GetKansasBenefits.gov for PUA claims only

You may access your KDOL claims through this site.
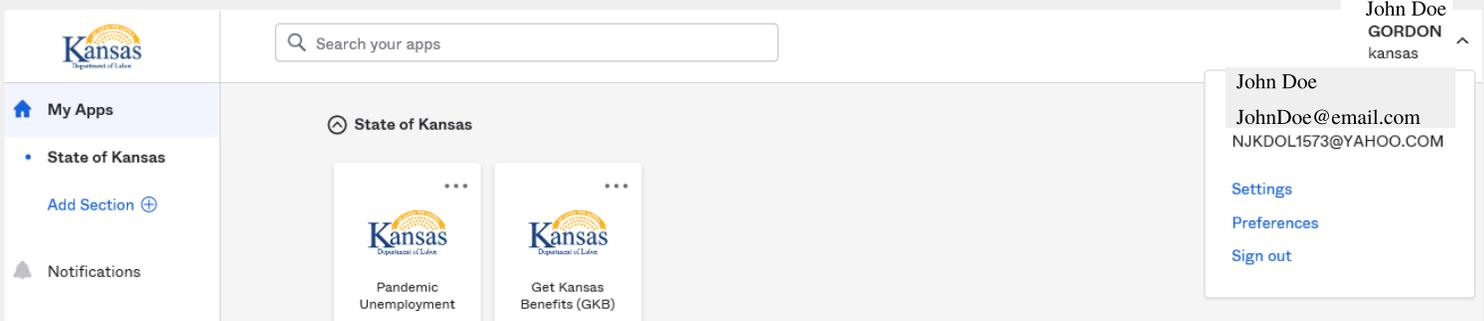
Self-Service Account Settings

From the dashboard page, you can update your information:

- Click the drop-down menu next to your name
- Select Settings from the menu options

To make any edits, you may be prompted to re-enter your password and MFA code.

From here, you can update:
- Personal Information
- Password
- Password Question
- Security Image
- MFA Configuration
- Display Language